



@ St Michael's Primary School, Linden Close, Winterbourne, Bristol
BS36 1LG

@ Emerson's Green, Village Hall, Emerson's Way, Emerson's Green,
Bristol BS16 7AP

www.abacuspreschool.co.uk

Registration Form and Child's Personal Record

Academic year 2010- 2011

If you have any queries regarding the running of the Pre-school or would like to check availability, please do not hesitate to contact **01454 867285** and we will be happy to assist you.

Childs Full Name

Name child is known by (if applicable)

Male / Female

Date of Birth

To fulfil the requirements of the Children Act 1989 we require the names of those persons who have legal responsibility for, or care of the above named child.

Name

Address

Postcode

Home Tel no

Mobile no

Work Tel no

Relationship to child

Email

Name

Address

Postcode

Home Tel no

No / Yes

Do you have any special requests or requirements regarding religious observance, food, clothing or any other matters that we may need to be aware of?

In the event of an accident/injury I give permission for my child to be administered first aid by a qualified member of staff. Yes/no.

We will always endeavour to contact a parent, but in the event of an emergency, do you give permission for your child to receive treatment in the event of an accident? Yes/No

Does your child have any allergies or health problems that may affect their time in Pre-School, including asthma?

Has your child experienced any hearing, visual or speech difficulties?
If yes, please give details.

Do you have any further information on your child that may help us to enable them to feel comfortable in Pre-School? For example, any fears, siblings, pets, special words, or any recent family events that may have affected the child.

Has your child previously or currently attended any other Nursery or Pre-School?
If so, which one?

Do you give permission for your child to be photographed for Pre-School purposes or for use on the Website only? Yes/No

Please give your email address if you prefer to receive newsletters in this way

Do you give permission for **Abacus** to hold confidential records on your child, such as progress reports and observations? Yes/No

Authorisation For Collection

Your child will NOT be permitted to leave the Pre-School with any other persons than the ones you have nominated below. Any changes must be in writing immediately.

Please advise the Leaders in confidence of any person that you DO NOT wish to collect under any circumstances.

<u>Name</u>	<u>Relationship to child</u>	<u>Signature</u>
1.		
2.		
3.		
4.		
5.		

A registration fee of £30.00 will be required with return of the child's registration form. This will provide you with a welcome pack of information and an Abacus T-shirt. Although we will endeavour to fulfil your requests for sessions, we are unable to guarantee this and will therefore allocate spaces on availability. Your registration fee will only be refunded to you in the event of us being unable to offer your child **any** sessions.

Please return correct payment with this form - cheques made payable to **Abacus Pre- School**. Please return cheque & form to:-

**Abacus Pre School
@ St Michaels Primary School
Linden Close
Winterbourne
Bristol BS36 1LG**

This address is for postal enquiries only. All verbal communication must be directed to the Winterbourne office on 01454 867285.

Signed.....

Date.....

Enquiries for:-

Abacus Pre-school @ St. Michael's Primary, Linden Close, Winterbourne, Bristol

Please indicate preferred days/times of sessions required

AM	= 9.00 am	- 12.30 pm	= £13.23
PM	= 12.30 pm	- 3.00 pm	= £9.45
Full day	= 9.00 am	- 3.00 pm	= £22.68

Monday	Tuesday	Wednesday	Thursday	Friday
AM	AM	AM	AM	AM
PM	PM	PM	PM	PM
Full day	Full day	Full day	Full day	Full day

There are a limited number of spaces enabling children to arrive at 8.30am or be collected at 3.30pm or 4.00pm. Please indicate if this may be of interest to you.

Enquiries for:-

Abacus Pre-school @ Emerson's Green, Emerson's Way, Emerson's Green, Bristol

Please indicate preferred days/times of sessions required

AM	= 9.00 am	- 12.30 pm	= £13.23
PM	= 12.30 pm	- 3.00 pm	= £9.45
Full day	= 9.00 am	- 3.00 pm	= £22.68

Monday	Wednesday	Thurs	Friday
AM		Am	AM
PM	PM		PM
Full day			Full day

Please indicate if you would be interested in alternative days.....

Prices maybe subject to change.

The fees will be invoiced directly to the carer and are payable monthly *in advance* by the 1st day of every month. Fees must still be paid if children are absent without notice for a short period of time. For your child to keep her/his place at the pre-school, you must pay the fees or we must receive Nursery Education funding for your child.

Please note: - Nursery Education Grants will be accepted the term *AFTER* a child's 3rd birthday. These are currently valid for 2 ½ hours care for 5 sessions per week for 38 weeks of the year.

The Pre-school Morning and Full Day sessions last for *more* than 2½ hours. Therefore parents of children who are funded by the Nursery Education Grant will be required to pay for that part of the session that exceeds 2½ hours if they choose these sessions.

The Pre-school offers 2 ½ hour afternoon sessions which are completely funded by the Nursery Education Grant.

Parents of children funded by the Nursery Education Grant who attend the Setting for more than 5 2½ hour sessions per week will be required to pay the fee per session shown above and as stated in our Fee Payment policy.

Preferred Start Date

Registration fee enclosed.....

Uniform

Your child will receive 1 FREE Abacus T-shirt upon commencing Pre School.

Additional T-Shirts may be ordered at the cost of £6.00 and sweatshirts at £7.75 each. If you wish to purchase any, please complete the slip below and return to pre-school with full payment (please note:- payment needs to be kept separate from fee payments i.e. separate cheques)

Many thanks

Child's name

Please state which logo you require

**Abacus @ St Michael's, Winterbourne,
or Abacus @ Emerson's Green**

I would like to order my child's T-shirt in size *3 / 4 *size 5 /6

I wish to purchase..... T-shirt's at the cost of £6.00 each

Size *3-4 Size *5-6

I wish to purchase..... Sweat shirts at the cost of £7.75 each.

Size *3-4 Size *5- 6

* (Please delete)

Please make cheques payable to: - Abacus Pre- School.

Signed.....